

Tampa Bay Baptist Conference Center

Safety Rules and Conduct Guidelines

These rules and guidelines are enforced to satisfy insurance regulations, health and fire department codes, the safety of our guests, the protection of property, and enhance the overall enjoyment of each person using this facility. Each group or individual using this facility is expected to adhere to these rules and guidelines. Failure to follow these simple rules and guidelines will hinder your groups' ability to make reservations with this facility in the future.

- GENERAL:**
- No profanity, loud or abusive language**
 - No smoking**
 - No alcohol or illegal drugs**
 - No pets**
 - No water balloons**
 - No improper or injurious behavior**
 - No firearms, weapons, paintball or fireworks**
 - No hunting or disturbing wildlife**
 - No cutting down trees or damaging nature**
 - No littering**
 - Modest attire required**
- SUPERVISION:** Adults are expected to accompany youth and children at all times and supervise their activities.
- WATER SAFETY:** All swimmers and boaters must register at office
Lake swimming is allowed only in designated area
No diving from fishing dock
A responsible adult must be on duty during all swimming activities
Swimming suits must be modest
No running, diving, or horseplay allowed in pool or pool area
No jet skis allowed
- CAMPFIRES:** All campfires must be authorized (register at office)
Campfires are allowed only in designated fire rings
Someone **MUST** be present at all times when a fire is going
All campfires must be completely extinguished after use
- PICNICS:** All picnics on property must be authorized (register at office)
A non-refundable deposit is required to reserve a picnic shelter
All garbage is to be placed in trash barrels before leaving
- MINI GOLF:** All players must register at office
Golf balls are to remain on greens
Misuse of equipment will not be tolerated
- GYM:** Gym use is by reservation only
Only basketball, volleyball, and floor games are allowed (no Kickball, football, Frisbee or other games that might result in damage to insulation siding)
- TOILETS:** All toilets are low volume and may need to be flushed twice during a visit. Plungers are provided for your use. **In the case of a clogged toilet, do not keep flushing because an overflow will occur.** Please contact Conference Center staff and they will be happy to clear the clogged toilet for you.
- FOOD SERVICE:** **Breakfast – 8:00 am Lunch – 12 noon Dinner – 5:30 pm**

- The above serving times are fixed unless special arrangements have been made in advance
- Serving time is 20 minutes, our staff works very hard to ensure your meals are hot and fresh, please do not be late!
- There is a one hour meal time limit. Our staff must have time to eat, clean, and prepare your next meal.
- Shoes and shirts are required in dining hall (no pajamas or bathing suits)
- No running or horseplay allowed in dining hall
- Kitchen staff will help clean spills; call if you need assistance
- Adults should sit at tables with children and youth
- Clean all trash from tables after meals
- No guest is allowed in kitchen area
- **NO FOOD OR DRINK IS ALLOWED IN THE CHAPEL EXCEPT WATER**
- **No food or drinks are to be taken out of dining hall**
- No meals allowed in dorms or motels (snacks only)

OVERNIGHT GUESTS: **11:00 PM CURFEW MOTEL/DORM: CHECK-IN: 1:30PM - 5:00PM**
CHECK-OUT: NOON

■ **Quite Time 10:30 PM - 8:00 AM !**

- All outside activities are to cease by curfew and all guests and groups are to retire to dorms and motel rooms
- All buildings used are to be locked
- A responsible adult is required in each dorm or motel room when children or youth are present
- Adults are responsible to see that youth and children do not leave dorms or motels during the night
- Motel linen is not for use outside. If you require a towel for outdoor use or to mop up a spill, some are provided in the vanity under the sink. **Excessively stained or missing linen will incur a replacement charge.**

OTHER IMPORTANT INFORMATION:

- Safe driving speeds and behavior are to be observed at all times
- **No individual is allowed to enter the maintenance shed or staff housing areas**
- Facilities used must be clean and in order prior to departure
(Additional fees may be assessed in the case of excessive clean-up)
- A \$10.00 fee will be charged for lost keys
- **A \$150 environmental clean-up fee will be charged to any group using water balloons.**
- Groups are expected to clean up after any activity that defaces buildings or grounds
- Each group is responsible for damages resulting from misuse or negligence

GATES:

Normal hours of operation are from **8:00 am** until **8:00 pm, (Closed Sundays)**. For security reasons, the front gates will be closed at **8:00 pm** unless special arrangements have been made in advance. Overnight guests can enter the property using the assigned code on the keypads at the entrance & exit gate. The gates will close behind you automatically in approximately 10 seconds.

- **The gate code is reserved for attendees and staff only. Please notify the office if you are expecting visitors to the Conference Center. All guest speakers or visitors should be escorted onto and off of the grounds.**

I have read the above-mentioned safety rules and conduct guidelines and agree that our group will abide by them.

Group Name/Person: _____
 Signed: _____

Date of Event: _____
 Date: _____